



Society for Pediatric Research (SPR) SPR Committee Leadership Policy

Service on SPR committees and task forces provides vital support for the SPR mission and strategic goals as well as important opportunities for member engagement. The purpose of this policy is to ensure broad access to service opportunities and diverse and inclusive group composition through timely rotation of group members and leaders.

To ensure inclusion of a wide range of perspectives in the work of SPR groups, SPR encourages diversity, equity and inclusion in group memberships with special attention to inclusion of individuals from underrepresented in medicine backgrounds.

Committee and Task Force (“Group”) Governance

- To ensure alignment with SPR vision, mission, and strategic goals, the SPR Executive Council approves a charter for each group as well as any charter revisions when needed.
- Committee Leads, Chairs or designees report to SPR Executive Council and provide updates on group goals, metrics, and programmatic progress. Requests for new programs, projects or initiatives are shared with Executive Council for approval.
- Committee Leads or Chairs seek prior approval from SPR Executive Council for group financial expenditures.
- To ensure all groups remain aligned with changes to SPR strategy, goals or financial resources, SPR Executive Council may charter new groups or disband groups whose work is complete.

Terms:

- **Lead or Chair**
 - Term: 1 to 3 years as specified in group charters
 - Term Limit: Up to 2 consecutive terms; any further term extension is at the discretion of Executive Council. Term(s) as Lead/Chair may follow term(s) as group member.
 - Service as a group member is preferred prior to term as group Lead/Chair.
- **Group Members**
 - Term: 1 to 3 years as specified in group charters
 - Term limit: Up to 2 consecutive terms; any further term extension is at the discretion of Executive Council. Term(s) as Lead/Chair may follow term(s) as group member.
 - Group Membership: Group size and member selection is at the discretion of the Lead/Chair to complete the group mandate in a productive, efficient and timely manner. SPR Committees typically range between 5 and 12 members. Group vacancies are filled through an open call to membership or by special appointment made by Executive Council.

Meeting Frequency:

- Groups will meet at a frequency designed to achieve their chartered purpose meeting at least once per year.